

Checklist for Academic Visitors Applications

1. Completed and signed VAF.
2. Correct fee.
3. Appropriate recent photo attached securely to the front top right hand corner of the VAF.
4. Letter from UK education institution.
5. Evidence of current employment at Chinese academic establishment.
6. Evidence of qualifications.
7. Evidence of funding.
8. Evidence of immigration status in China if NOT a Chinese national. e.g Chinese visa.
9. Any previous passports you still have.
10. Evidence of marital status e.g. marriage or civil partnership certificates, divorce certs (unless single).
11. Details of any criminal convictions in this country or elsewhere.
12. Evidence of any personal sources of income.
13. Details of any bursaries/grants relevant to your application. e.g. college scholarships or government grants.
14. Evidence to show what accommodation in the UK has been arranged for you.
15. Any other documentation you consider relevant to your application.