

Checklist for Settlement Applications

1. Completed and signed VAF.
2. Correct fee.
3. Appropriate photo.
4. Copy of sponsor's passport pages with UK immigration status and all pages with travel stamps and previous visas.
5. Evidence of relationship (marriage/ birth certificates).
6. Divorce/death certificates/custody documents (if appropriate).
7. Evidence of sponsor's employment in UK.
8. Sponsor's pay slips.
9. Sponsor's bank statements (6 months, itemised).
10. Sponsor's P60.
11. Evidence of sponsor's savings.
12. Evidence of sponsor's mortgage or rental payments.
13. Property inspection report.
14. Utility bills.
15. Evidence of contact between applicant and sponsor (e.g. letters with postmarked envelopes if appropriate /telephone bills/call records from internet photographs/money transfers).
16. For dependant relatives. Sponsorship undertaking form completed.
17. For children. Details of non sponsoring parent and supporting documentation.